



2025 GRANT APPLICATION GUIDELINES FOR REGISTERED CANADIAN CHARITIES

The Lithuanian Canadian Foundation (LCF) is a federally incorporated Canadian registered charity whose objective is to support, encourage and promote Lithuanian cultural and charitable purposes. This objective is achieved primarily by providing financial support for projects aimed at increasing the public's knowledge and appreciation of the culture, language, history and traditions of the Lithuanian community in Canada, Lithuania and throughout the world.

Eligibility

1. Only *Grant Applications* promoting Lithuanian cultural and/or charitable purposes will be considered.
2. Only *Grant Applications* from registered Canadian charities, or their direct affiliates that are LCF members, will be considered.
3. A *Grant Application* must be for a specific, well-defined project to be carried out by the Charity requesting the funding. The project must be considered charitable under Canadian law. Please note that:
 - a. the support of sports/athletic clubs is not considered charitable; and,
 - b. the support for an event, the sole purpose of which is a social activity is not considered charitable.
4. *Grant Applications* may be submitted for a project spanning more than one calendar year. A new *Grant Application* must be submitted each year. There is no assurance of LCF funding a project in subsequent years.
5. A Charity may apply for funding for multiple projects during the same period by completing and submitting a separate *Project Description Form* for each project. An *Applicant Information Form* must also be completed and submitted during each funding period, listing all of the projects for which funding is sought, in the order of priority.
6. If the Charity received **funding from the LCF in 2024** (for 2024 *Grant Applications*), documentary evidence must be submitted to the LCF office by **January 31, 2025**, that the funding was used for the intended project(s).
7. A Charity receiving LCF funding to participate in an event, as its project, may be required to provide a list of participants (including Charity members, group leaders and chaperones) upon request after approval.
8. A Charity must provide evidence of public acknowledgement of LCF funding. If there is printed material, a copy is to be submitted to the LCF office.
9. Any questions can be directed to the LCF office by mail, phone or e-mail (as given above)

Timeline

10. LCF will only consider 2025 *Grant Applications* submitted electronically during the periods ending March 15, 2025, and September 15, 2025. The intent is that project organizers submit their application for projects that are planned to occur during 2025 or the first 3 months of 2026. ***Incomplete applications or applications not submitted electronically will be returned for correction and must be resubmitted electronically by the deadlines to be considered.***
11. All grant applicants will be notified within four weeks of the end of each period as to whether or not their *Grant Application* was approved.
12. If a grant is approved, the Charity must sign a *Memorandum of Understanding* with the LCF prior to the disbursement of funds. A copy of the *Memorandum of Understanding* can be requested from the LCF office.